

PROVIDER ADVISORY #2025-007
INSULIN ADMINISTRATION IN APD LICENSED GROUP HOMES

EFFECTIVE DATE: AUGUST 12, 2025

The purpose of this advisory is to inform the Agency for Persons with Disabilities (APD) licensed group home facilities about changes in statutory criteria related to the administration of insulin to residents in APD licensed group homes.

Pursuant to s.393.504(1), Florida Statutes (F.S.), “Notwithstanding any other law, a direct-support professional or a client’s relative may administer insulin to a client residing in a group home facility if all the following conditions have been met:

- (a) The group home facility has an established procedure to provide training to the direct-support professional or relative in the administration of insulin. The training must be provided by a registered nurse, a licensed practical nurse, or an advanced practice registered nurse licensed under chapter 464; a physician licensed under chapter 458 or chapter 459; or a physician assistant licensed under chapter 458 or chapter 459.
- (b) The group home facility has adopted policies and procedures governing the administration of insulin by direct-support professionals and relatives. The policies and procedures must include, but need not be limited to, the following provisions:
 - 1. For clients requiring insulin, the group home facility shall have on file the prescribed dosage of insulin required for the client and proof of the direct-support professional’s or relative’s training as required under paragraph (a).
 - 2. The group home facility and the direct-support professional or relative shall coordinate in advance before insulin is administered to the client to avoid duplication in administration.
 - 3. The group home facility shall establish emergency procedures related to the administration of insulin to clients.
 - 4. The group home facility must certify any direct-support professional or relative to administer insulin under this section if he or she is in compliance with the requirements of this section.
 - 5. The group home facility must immediately notify a direct-support professional or relative if he or she is not in compliance with this section and immediately cease to allow them to administer insulin.

A [sample template](#) is being provided to aid providers in meeting documentation that may be required under statute.

The Agency is pursuing rulemaking to implement changes in section 393.506, F.S. related to the supervision and administration of insulin by Medication Assistance Providers (MAPs).

For more information or if you have any questions, please contact Sabah Bissainthe at 850-921-4473 or Sabah.Bissainthe@apdcares.org.